

## **SAMPLE AGENDA FOR A LIONS CLUB MEETING**

1. Call to order by President
2. Pledge to the Flag (and/or singing of a patriotic song)
3. Invocation (optional)
4. Roll Call (or attendance taken by secretary)
5. Introduction of Guests
6. Meal (optional)
7. Program
8. Tailtwisting (optional)
9. Begin Business Meeting with reading and/or approval of minutes of previous regular meeting and/or Board Meeting
10. Treasurer's Report
11. Reports of committees
12. Announcements
13. Communications
14. Old or unfinished business
15. New business
16. Adjournment